



September 2025

AGM information 2025 to be held at Manor Hotel Meriden CV7 7NH

Dear Member

Please find enclosed Calling Notice, Proxy Form and the Agenda for the AGM on Wednesday 19th November 2025. Please note that the following will be posted on the website (www.materials-finishing.org) under AGM menu when approved by the Management board in October: -

2025 Agenda
Draft Annual Accounts for 2024-25
Draft 2024 minutes

This system saves the IMF a significant printing and postage cost as well as minimising paper waste! However, if you would prefer a hard copy (or an emailed copy) of any of the documents please contact me and I will send one in due course.

Your attendance at the AGM and the Christmas Lunch would be welcome. If you are unable to attend the AGM please complete the proxy form overleaf.

If attending, please complete and return the form below.

Luncheon preceding the Annual General Meeting

At the conclusion of the morning lectures there will be a Traditional Christmas Luncheon. Remember non-members and guests are welcome to attend.

I, a member of the IMF (Membership No) **will be in attendance/will not be in attendance** at the pre-AGM luncheon.

I **will/will not** be bringingguest(s) (Name/Names)

Please send this completed section by **Friday 24th October 2025** to:
Helen Wood, IMF, New Exeter House, Unit 2 The Courtyard, Coleshill Birmingham B46 1HQ
Or email: - helen@materialsfinishing.org

Helen Wood
Office Manager
helen@materialsfinishing.org

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Proxy form for Voting at the AGM on Wednesday 19th November 2025

I, (we) name

.....

a member of the INSTITUTE OF MATERIALS FINISHING

Hereby appoint: -

.....

and failing him/her

.....

to vote for me (us) and on my (our) behalf at the Annual General Meeting of the Institute to be held on the 19th November 2025 and at any adjournment thereof.

As witness thisday of 2025

Signature

Membership Number

Of (address)

.....

.....

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NOTE: Only Professional Members, Affiliates and Sustaining Members are entitled to vote. Please forward the above to the Secretary General at Exeter House to be received prior to the day of the meeting.